

August 13, 2002

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Chairman, Roy Burr on August 13, 2002 at 5:15 p.m. Present were Lillie Brown, Roy Burr, Frank Etter, Shawna Michels, Greta Chapman, Lorie Healey, Jared Likness, Ailsa Snyder, Karling Abernathy, Terri Davis and Melanie Roziewski. Absent: Phyllis Dixon and Ron Kroeger.

Open Forum: Susan Hotalling, Publicity Coordinator, introduced the new library mascot "Webdog". Staff members Likness and Snyder introduced themselves. Board members introduced themselves and welcomed the new staff member, Likness, to RCPL.

Minutes: Brown moved, Michels seconded the approval of the minutes of the July 10, 2002 meeting. Motion carried.

Budget Reports: Brown moved, Michels seconded the payment of monthly budgetary bills for July.

Michels moved, Brown seconded the payment of Library Building Expansion costs. Motion carried.

Announcements and Administrative Reports:

Chapman updated, answered questions and informed the Board on the following:

- September Library Card Sign Up at the Mall; Volunteer Training – August 23rd; SDLA Leadership Institute; Hiring timeline for building expansion; 2002-2003 Training Calendar; Library Professional Development and Statistics.

Committee Reports:

Library Building Expansion: Burr reported on the process of submitting change orders. Change orders have been minimal compared to the total project cost and the project is still within budget. Contingency monies are budgeted and appropriated for change orders.

- Burr also reported on the Library Budget hearing held before the City Council.
- Chapman explained the moving plans and requested that the library be closed when the front doors are moved from the current building to the new building. Staff will also use that day for moving furniture and materials.

Etter moved, Michels seconded to close the library on August 30th for moving purposes. Motion carried.

Policy/Personnel Committee: Etter moved Brown seconded to adopt the following policies: City of Rapid City Employee Internet Acceptable Use Policy; Mileage Reimbursement In-Town Service Area; Information Resources Development and Maintenance Policy. Motion carried.

- **Director's Evaluation:** The Board went into executive session at 5:50 p.m.

The Board came out of executive session at 6:10 p.m.

The meeting was adjourned by consensus at 6:15 p.m.

