

October 9, 2002

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Chairman, Roy Burr on October 9, 2002 at 5:15 p.m. Present were Lillie Brown, Roy Burr, Phyllis Dixon, Frank Etter, Ron Kroeger, Shawna Michels, Greta Chapman, Terri Davis and Melanie Roziewski.

Open Forum: Nothing presented.

Minutes: Dixon moved, Michels seconded the approval of the minutes of the September 11, 2002 meeting. Motion carried.

Budget Reports: Etter moved, Brown seconded the payment of monthly budgetary bills for September. Motion carried

Dixon moved, Brown seconded the payment of Library Building Expansion costs. Motion carried.

Announcements and Administrative Reports:

Chapman updated, answered questions and informed the Board on the following:

- Statistics; 2003 budget; Collection Development (Board members commented on the final report); revised RCPL Organizational Chart; SDLA Leadership Institute and Annual Conference.
- Staff Development Day: Dixon moved, Brown seconded to close the Library on October 28, 2002 to allow staff an annual day of training and development. Motion carried.
- Brown requested a monthly calendar sheet be placed in Board notebooks. Chapman agreed that the monthly calendar of events would be included.

Committee Reports:

Library Building Expansion: Burr reported that Phase I and the punch list review is completed. Phase II is close to schedule. The reference area, solarium, and restrooms are under construction.

Funding sources were discussed.

Policy/Personnel Committee: Michels moved, Dixon seconded to adopt the Displays and Programming Policy. Motion carried.

Michels moved, Etter seconded to adopt the Loan Periods and Fines and Fees Policies. Motion carried.

Liaisons:

Foundation: Burr reported that the joint meeting of both Boards was beneficial. Goals were defined and issues clarified.

Dixon moved, Brown seconded to adjourn the meeting.

The meeting was adjourned at 6:10 p.m.