

## November 14, 2001

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Vice-Chair Lillie Brown on November 14, 2001 at 5:15 p.m. Present were Lillie Brown, Phyllis Dixon, Ron Kroeger, Shawna Michels, Greta Chapman, Karling Abernathy, Terri Davis, Nancy Lloyd, Barbara Morgan and Melanie Roziewski. Absent: Roy Burr and Frank Etter.

**Open Forum:** Abernathy introduced Lloyd and Morgan. Brown welcomed staff.

**Minutes:** Dixon moved, Michels seconded the approval of the minutes of the October 24, 2001 meeting. Motion carried.

**Budget Reports:** Dixon moved, Kroeger seconded the payment of monthly budgetary bills for October. Motion carried.

Dixon moved, Michels seconded approval of the 2002 County Library Budget. Motion carried.

Michels moved, Dixon seconded approval of the 2002 Auxiliary Funds Budget. Motion carried.

Kroeger moved, Michels seconded the payment of Library Building Expansion costs. Motion carried.

### **Announcements and Administrative Reports:**

Chapman updated, answered questions and informed the Board on the following:

?? Statistics; staffing; schedule changes; carpet cleaning and safety and security awareness.

### **Committee Reports:**

**Policy/Personnel Committee:** Dixon moved, Michels seconded changes and additions to the Loan Periods and Fines and Fees Policy.

?? Fines have been standardized to 25 cents and \$1.00. All collections would be 25 cents except bagged collections and equipment which are at \$1.00.

?? Loans for recreational videos have been extended from three days to one week.

?? Magazines will be circulated beginning in January, 2002. The length of loan for periodicals was set at one week, with one renewal. Holds cannot be placed. Fines of 25 cents per day are recommended to maintain consistency with the other collections.

?? Five e-Book readers will be circulated. The length of loan was set at three weeks, with one renewal.

Motion carried.

**Action Plan:** Board members will review the Action Plan, together with public guests, at luncheon meetings on December 10<sup>th</sup> and 11<sup>th</sup>, 2001.

**E-Book Readers:** Davis explained and demonstrated the use of eBook readers. Board members had a hands on experience using the readers.

Dixon moved, Michels seconded to adjourn the meeting. Motion carried.

The meeting was adjourned at 6:10 p.m.