



25 February 2005

Greta Chapman, Director  
Rapid City Public Library  
610 Quincy Street  
Rapid City, SD 57701-3655

Re **Proposal for Acoustics Consulting Services  
Programming and Conceptual Design  
Rapid City Public Library  
Rapid City, South Dakota**

Dear Mrs. Chapman:

Thank you for the invitation to propose acoustics consulting services for controlling the reverberant building of noise in your expanded facility.

Our preferred approach would be for us to visit the Library to observe the range of activities that take place during the day and to collect some measurements of the space after hours. We would then hope to meet with you the next morning to discuss our preliminary findings before returning to our Boulder office to analyze the data and preparing a report. Hopefully this report would enable the Library to simply solicit bids from suppliers of sound-absorbing systems, but if the remedial work required is more extensive than that, the report is likely to recommend that an architect and a building contractor be retained for further design and eventual construction.

This preferred approach represents a \$3,300 level of effort on our part, plus reimbursable expenses for air travel, hotel, etc (at cost plus 15%). If your schedule allows it, it might be possible to share travel time and expenses with the Dahl Arts Center Expansion project.

An alternative approach would be for us to forego a visit to the Library and work with photographs and plans only. This would be a less desirable arrangement, as it would not allow us to experience the acoustical conditions that currently compromise Library activities.

Please call with questions. We look forward to the possibility of working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward McCue".

Edward McCue  
Senior Consultant